



CITY OF YORK COUNCIL
Licensing Services, Hazel Court EcoDepot, James Street, York, YO10 3DS

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand, please write legibly in block capitals. In all cases ensure your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

We **VALHALLA YORK LIMITED**
(insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description	
St Sampson Community Centre (Rear Court yard, Garden area). Church Street York	
Post town York	Post code YO1 8BE

Telephone number of premises (if any)

Non-domestic rateable value of premises

Part 2 – Applicant Details

Please state whether you are applying for a premises licence as:

Please tick as appropriate

- a) an individual or individuals* ☐ please complete section (A)
- b) a person other than an individual*
- i. as a limited company/limited liability partnership ☒ please complete section (B)
- ii. as a partnership (other than limited liability) ☐ please complete section (B)

- | | | |
|---|--------------------------|-----------------------------|
| iii. as an unincorporated association or | ☐ | please complete section (B) |
| iv. other (for example a statutory corporation) | ☐ | please complete section (B) |
| c) a recognised club | ☐ | please complete section (B) |
| d) a charity | ☐ | please complete section (B) |
| e) the proprietor of an educational establishment | ☐ | please complete section (B) |
| f) a health service body | ☐ | please complete section (B) |
| g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales | ☐ | please complete section (B) |
| ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that part) in an independent hospital in England | ☐ | please complete section (B) |
| h) the chief officer of police of a police force in England and Wales | ☐ | please complete section (B) |

*If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below:

- | | |
|---|--|
| • I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or | YES
☐ |
| • I am making the application pursuant to a | |
| o statutory function or | ☐ |
| o a function discharged by virtue of Her Majesty's prerogative | ☐ |

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other title (for example, Rev) _____

Surname

First names

Please tick yes

Date of Birth

I am 18 years old or over

☐

Nationality

Current postal address if different from premises address

Post Town

Postcode

Daytime contact telephone number

Email address (optional)

Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service (please see note 15 for information).

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr

☐

Mrs

☐

Miss

☐

Ms

☐

Other title

(for example, Rev)

Surname

First names

Please tick yes

Date of Birth

I am 18 years old or over

☐

Nationality

Current postal
address if different
from premises
address

Post Town

Postcode

Daytime contact telephone number

Email address (optional)

Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service (please see note 15 for information).

OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Valhalla York Limited
Address Valhalla York, 4 Patrick Pool, York, YO1 8BB
Registered number (where applicable) 10532653
Description of applicant (for example, partnership, company, unincorporated association etc.) Limited company
Telephone number (if any)
E-mail address (optional) I

Part 3 Operating Schedule

When do you want the premises licence to start?

Day		Month		Year			
1	1	0	9	2	0	2	6

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day		Month		Year			

Please give a general description of the premises (please read guidance note 1)
 Valhalla York is an existing licensed premises which operates from 4 Patrick Pool. Valhalla has been in business since late 2017.
 Valhalla serves food and drink under premises license CYC – 057510 with our licensed opening times being;
 MONDAY – THURSDAY 09:30 to 00:30
 FRIDAY – SATURDAY 09:30 to 02:00
 SUNDAY 09:30 to 00:30
 Valhalla operates a Challenge 25 policy and, whilst there is no condition on our license to operate with doorstaff, we have done so since we opened during the busier times of the week and year.
 Valhalla is a family friendly venue with a strong emphasis on dining and none vertical drinking. We do not allow under 18s on the premises beyond 21:00 daily, with the exception of bookings in our private function room on the top floor at the discretion of the management.
 In the time Valhalla has been open we firmly believe we have an excellent relationship with York City Council and North Yorkshire Police with a high standard of running a well-run licensed establishment.
 As per the provided map Valhalla York sits across the street from Saint Sampsons Centre. Saint Sampsons is an ancient church that closed for religious activities in 1968. In 1974 after some years of decay and neglect the church was re-opened after conversion into an Old People's Centre. Today the centre welcomes people of all ages for light bites and refreshment. It provides a range of activities so

that local people can come together, reduce loneliness and isolation, and improve the wellbeing of older people and other residents through support, advice, information, low-cost food and social activities. The café also provides volunteer opportunities for various people, such as those who are retired and people with learning disabilities.

As neighbours Valhalla York and Saint Sampson's Centre have been in discussion for some considerable time about how the 2 venues can work together and support each other. As a registered charity Saint Sampsons have a need to raise required funds throughout the year to support them in the community work that they do. Saint Sampsons also have a beautiful, spacious and contained courtyard garden that is very underutilised for their requirements. Our application submission requests that Valhalla York be granted a new premises licenses to allow us to use this space for outdoor licensed activities.

As per the provided plans the area shall operate with a fully self-contained outdoor bar including toilets which will be operated during the busy times of the week and year. During these times the area shall be constantly staffed. All drinks will be served from the self-contained bar within the licenced area of St Sampson Court Yard and Garden.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

NA

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Please tick ☒ yes

Provision of regulated entertainment

- a) plays (if ticking yes, fill in box A) ☐
- b) films (if ticking yes, fill in box B) ☐
- c) indoor sporting events (if ticking yes, fill in box C) ☐
- d) boxing or wrestling entertainment (if ticking yes, fill in box D) ☐
- e) live music (if ticking yes, fill in box E) ☐
- f) recorded music (if ticking yes, fill in box F) ☐
- g) performance of dance (if ticking yes, fill in box G) ☐
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) ☐

Provision of late night refreshment (if ticking yes, fill in box I) ☐

Sale by retail of alcohol (if ticking yes, fill in box J) X

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	☐
				Outdoors	☐
				Both	☐
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
Wed			State any seasonal variations for performing play (please read guidance note 5)		
Thur					
Fri					
Sat			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sun					

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of a films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	☐
				Outdoors	☐
				Both	☐
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 5)		
Thur					
Fri					
Sat			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4)
Day	Start	Finish	
Mon			State any seasonal variations for indoor sporting events (please read guidance note 5)
Tue			
Wed			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list. (please read guidance note 6)
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainment Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	☐
Day	Start	Finish		Outdoors	☐
Mon			Please give further details here (please read guidance note 4)	Both	☐
Tue					
Wed			State any seasonal variations for the boxing or wrestling entertainment (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list. (please read guidance note 6)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	☐
				Outdoors	☐
				Both	☐
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
Wed			State any seasonal variations for the performance of live music (please read guidance note 5)		
Thur					
Fri					
Sat			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list. (Please read guidance note 6)		
Sun					

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	☐
				Outdoors	☐
				Both	☐
Day	Start	Finish	Please give further details here (please read guidance note 4) We request the ability to play recorded music at a background level only.		
Mon					
Tue					
Wed			State any seasonal variations for the playing of recorded music (please read guidance note 5)		
Thur					
Fri					
Sat			Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list. (please read guidance note 6)		
Sun					

G

Performance of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)		Indoors	☐
					Outdoors	☐
					Both	☐
Day	Start	Finish	Please give further details here (please read guidance note 4)			
Mon						
Tue						
Wed			State any seasonal variations for the performance of dance (please read guidance note 5)			
Thur						
Fri						
Sat			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list. (please read guidance note 6)			
Sun						

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing			
			Will the entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)		Indoors	☐
					Outdoors	☐
Day	Start	Finish	Please give further details here (please read guidance note 4)			
Mon						
Tue						
Wed			State any seasonal variations for the entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5)			
Thur						
Fri						
Sat			Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within e), f) or g) at different times to those listed in the column on the left, please list. (please read guidance note 6)			
Sun						

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	☐
				Outdoors	☐
				Both	☐
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
Wed					
Thur			State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
Fri					
Sat					
Sun					
			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times to those listed in the column on the left, please list. (please read guidance note 6)		

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption on or off the premises or both – please tick (please read guidance note 8)	On the premises	☒
				Off the premises	☐
				Both	☐
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Mon	11:00	23:00			
Tue	11:00	23:00			
Wed	11:00	23:00			
Thur	11:00	23:00	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list. (please read guidance note 6)		
Fri	11:00	23:00			
Sat	11:00	23:00			
Sun	11:00	23:00			

State the name and details of the individual whom you wish to specify on the licence as the designated premises supervisor (please see declaration about the entitlement to work in the checklist at the end of the form)

Name

VINCENT ROBERTS

Address

.....or

Postcode

Personal licence number (if known) CYC - 057593

Issuing licensing authority (if known) CYC

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9)

None

L

Hours premises are open to the public. Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	11:00	23:30	
Tue	11:00	23:30	
Wed	11:00	23:30	
Thur	11:00	23:30	
Fri	11:00	23:30	Non standard timings. Where you intend to open the premises to be open to the public at different times from those listed in the column on the left, please list. (please read guidance note 6)
Sat	11:00	23:30	
Sun	11:00	23:30	

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d, e) (please read guidance note 10)

To promote all 4 licensing objectives Valhalla ownership and management will maintain;
- Strong and constant management controls. All staff do and will continue to receive initial and regular training to ensure best practices. Particularly in relation to;

- No alcohol sales to underage/drunk/disorderly persons
- No drunk or disorderly behaviour on the premises area/s
- Vigilance regarding the use and sale of drugs
- No harm to minors.

b) The prevention of crime and disorder

No binge drinking promotions shall take place. Full CCTV coverage of the proposed area will be captured and necessary signage will be displayed. All CCTV footage will be stored and backed up and available as per our current licensing requirement.

Clear and legible operating hours will be displayed.

A strict policy will be enforced preventing the sale or consumption of alcohol to intoxicated persons as with the existing venue. An equally strict policy will be in place in regards to any disorderly conduct as with the existing venue.

The outdoor space shall be completely locked off from public access outside of our areas of operation.

c) Public safety

As per the plans the proposed space does not hinder or interfere with any existing escape routes to neighbouring businesses.

Full CCTV will be in operation.

Sufficient lighting will be in place throughout the proposed space.

During expected busy times of the week the area will be constantly staffed and serviced by a externally fabricated outdoor bar.

Valhalla York doesn't have a condition requiring door staff however we have utilised door staff during busy times and this will continue.

Externally provided fire extinguishers will be provided and clearly signed in the event of fire.

Many of our staff are first aid trained and first aid equipment will be readily available.

Valhalla York is part of the PubWatch scheme and operates the APEX radio system.

The outdoor space shall be completely locked off from public access outside of our areas of operation.

Free tap water will be available at all times.

d) The prevention of public nuisance

As per our license application above we will not look to supply the provision of alcohol beyond 23:00 and all members of the public shall vacate the area by 23:30 at the latest. The outdoor space shall be completely locked off from public access outside of our areas of operation.

No deliveries will take place to the proposed area itself. Any movement of waste shall be limited beyond 21:00.

No public members shall be allowed access to areas not agreed by Valhalla York and Saint Sampson's themselves. As per our plan clear fencing shall show to customers the designated area. External toilets are provided for our patrons.

e) The protection of children from harm

As per our current license we will enforce a strict 'Challenge 25' Policy which will be clearly signed posted.

As per the existing venue the proposed outdoor area shall not permit under 18s after 21:00 daily. No alcohol shall be allowed to be taken beyond the proposed licensed area.

Checklist

Please tick to indicate agreement

- I have made or enclosed payment of the fee *To be paid once accepted by CYC* ☒
- I have enclosed the plan of the premises ☒
- I have sent copies of this application and the plan to responsible authorities and others where applicable *CYC LICENSING TO SEND I BELIEVE* ☒
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable ☐ N/A
- I understand that I must now advertise my application *WORDING TO FOLLOW FROM CYC* ☒
- I understand that if I do not comply with the above requirements my application will be rejected *AS DISCUSSED* ☒

[Applicable to all individual applicants, including those in partnership which is not a limited liability partnership, but not companies or limited liability partnerships]

- I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15) ☐ N/A

IT IS AN OFFENCE, UNDER SECTION 168 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent. (See guidance note 12). If signing on behalf of the applicant please state in what capacity.

Declaration	[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] • I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15).
Signature	
Date	<i>30th June 2026</i>

Capacity	OWNER
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For joint applications signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant please state in what capacity.

Signature	
Date	
Capacity	

Contact Name (where not previously given) and address for correspondence associated with this application (please read guidance note 14)	
Post town	Post code
Telephone number (if any)	
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)	

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.

